



**FINANCE DEPARTMENT**  
215 West Main Street  
Northville MI 48167  
P 248.449.9901  
F 248.305.2894  
ub@ci.northville.mi.us

## E-BILL AUTHORIZATION

CUSTOMER NAME \_\_\_\_\_

ACCOUNT NUMBER \_\_\_\_\_

SERVICE ADDRESS \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

Please read and acknowledge this important information regarding your statement delivery method.

### Terms and Conditions

Please note that by completing this enrollment form, you understand that you also are choosing to no longer receive a City of Northville utility statement by mail. After your registration you will only receive bills electronically.

If you wish to obtain a paper copy of your statement, it will be mailed to you upon request at no cost. To request a paper copy, contact the Department of Public Works.

You have the right to withdraw your consent at any time at no cost to you by choosing to resume paper delivery of your utility statement. To elect to resume paper delivery of your bill statement, contact the Department of Public Works.

In order to ensure that we are able to provide you with accurate billing information, you must update us with any change in your email address. If the City emails your statement to the address you provide, and you fail to receive it, you are responsible for all charges on the account by the due date. If payment is received after the due date, penalties will apply.

All of your electronic bill statements provided to you in electronic form can be printed or saved electronically to your computer for your records. If you use spam filters for your emails, please add the Northville Utility System, [utility-do-not-reply@ci.northville.mi.us](mailto:utility-do-not-reply@ci.northville.mi.us) to your approved senders list.

I have read and understand the Terms and Conditions, and by signing below, I authorize the City to send utility bills for this account to my email address.

Signature \_\_\_\_\_ Date \_\_\_\_\_

This form may be submitted by mail, fax, or email. See contact information above.