

City of Northville Beautification Commission Meeting Minutes April 2, 2018

Attendance: Sally Hayes, Nachi Hirato, Yumi Kudo, Julie Mantay, Callie Milroy,
Liliana Miyahara, Diane Pittaway
Lloyd Cureton, DPW Director

Guests: Suemarie Klimek, Carol Panko, Amanda Serpelloni

Absent: Doug Bingham, Nadia Golinski, Gary Haas, Terry Snyder

Meeting called to order at 8:30 a.m. Diane welcomed everyone back and introduced our new director Lloyd Cureton and Carol Panko, attending for the first time.

Minutes from September 11, 2017 and October 9, 2017 were approved.

Treasurer's report by Sally shows that we have approximately \$3,000.00 combining our materials and remaining ceremonial monies. Also included is a special donation from Green Up Northville of \$900.00. Diane was contacted last October by Michelle Abboud that their organization was disbanding and they wanted to donate the money in their treasury to us. Diane wrote a thank you.

Sally reminded that the seedling give-away expense in 2016 was about \$600.00, so we expect the same this year. Expenses for plantings and materials will be coming up as well. The \$900 will be set aside for special projects.

SEMBC: Callie and Diane attended luncheon in December 2017 in Dearborn. Next meeting will be in Warren. Callie is attending and invited someone to ride with her. A plant exchange hosted by SEMBC will be May 19th. Next luncheon is in Southfield on June 21st. Diane urged others to attend.

New Business: Diane announced that she will be in Florida in June and recommended that we elect a Vice-chair which is required in our Articles of Organization. Julie Mantay was nominated and elected unanimously. Callie Milroy was nominated to be Secretary and unanimously approved.

Election for all offices will be held at the July 9th meeting.

Diane explained our special status as a commission. We are appointed to a position by the mayor and City Council. This gives us authority to have a budget to accomplish our goals and requires us to comply with Open Meetings Act requirements. Only appointed members can vote.

We are eager to learn of the acceptance of Suemarie's and Amanda's application after the April 16th Council meeting.

Current Business:

Seedling Give-away is April 21st. Julie has been publicizing. Diane passed out the flyer.

Callie explained the process for volunteers, stressing the importance of educating the recipients for best survival of the seedlings. Jim Porterfield, an arborist, will be on site. Volunteering to participate are Callie, Suemarie, Carol, Nachi (for set up), and Diane. Report early to learn your assignment.

This year we were able to select from the offered list. Callie and Diane researched and chose: white pine, black cherry, red oak, white, nannyberry, and Konza sumac. Also offered will be black spruce, red maple, highbush cranberry.

Flower Order: Diane reported that the order from Four Star Greenhouse will be similar to last year except the single barrels will be planted with individual plants for the cupcake effect. Another yellow flower is substituted in the triple barrels. Local vendors will still be used for some of the planting sites. The delivery and planting schedule will be presented at May 7th meeting. Angelina sedum will be a new addition for Long's back parking area

Awards Program: Diane displayed the draft of the pamphlet that she, Gary and Terry have designed. Michelle Massel, our City's administrative assistant, is preparing the graphic design for us. Diane proposed that our special donation can be used to cover this expense. Discussion and concern for expense ensued. Diane explained that Michelle has assured her that the expense will be reasonable. The cost estimate and revised draft will be presented at the May 7th meeting for review and approval before printing. Volunteers will be needed to deliver them to businesses and organizations.

2018 Assignments List was reviewed – see attachment

2018 Projects List was reviewed-- see attachment

Lloyd will provide mulch and wheel barrel from the DPW yard for the Rotary volunteers for site clean up on April 26th

Future Projects:

Griswold island needs landscaping and the sign painted. Callie recommends a rain garden/ native plantings and that we individually view the area on Novi Road between Twelve and Thirteen Mile Roads for ideas. Suemarie suggested that we can do the painting to save on costs. This will be topic for future planning.

Next Meetings: May 7th, June 4th, July 9th, August 6th, September 10th, and October 1st

After motion and second for dismissal, meeting adjourned at 9:40 a.m.