

**City of Northville**  
**ELECTION COMMISSION**  
**MEETING MINUTES**  
**September 3, 2015**

A meeting of the Election Commission of the City of Northville, Michigan, was held at the City of Northville Municipal Building, Council Chambers, 215 West Main Street, Northville, Michigan, at 8:00 a.m. at which time and place the following Commission members were present:

**Present:** Dianne Massa, City Clerk/Chairperson  
Mayor Pro Tem James Allen

**Absent:** City Attorney Robert Marzano (excused)

**Also Present:** None

**Citizen Comments** None

**Approval of the Agenda**

**Motion Allen, seconded by Massa** to approve the agenda as presented. **Motion carried unanimously.**

**Approval of the Minutes**

**Motion Allen, seconded by Massa** to approve the July 27, 2015 Election Commission meeting minutes as presented. **Motion carried unanimously.**

**New Business**

**A. Review and Approve Ballot Layout**

The City is working with the Oakland County Clerk's Office for the election coding, ballot layout, and printing. The ballots will be printed by Printing Systems in Taylor, Michigan. Printing Systems is certified to print optical scan ballots.

The ballot layout and proof were reviewed by the State Bureau of Elections and are in compliance with State Election law and Bureau of Election guidelines. The Election Commission reviewed the ballot proof and ballot production standards provided by the State.

**Motion Allen, seconded by Massa** to approve the ballot layout as presented. **Motion carried unanimously.**

**Discussion**

None

Being no further business to come before the Election Commission, the meeting was adjourned.

**Adjournment: 8:09 a.m.**

Respectfully submitted,

Dianne Massa, City Clerk  
Chairperson

Approved as submitted: 9/30/15