

**Northville Housing Commission  
Regular Meeting Minutes  
Wednesday, May 10, 2017  
6 p.m.**

*Commissioner Nehs called the Housing Commission meeting to order at 6 p.m.*

**ROLL CALL:** Present: Commissioners Schultz, Deneau, Catallo and Ronayne; Council Liaison Ekong, Director Necelis; Maintenance Manager Parks; Administrative Assistant Ziemba.  
Absent/Excused: None

**CONSENT AGENDA:**

- A. Housing Commission meeting minutes of April 12, 2017.
- B. Invoice Distribution Report dated March 30 through April 12, 2017; Housing Commission capital outlay, operating and debt retirement funds; revenues/expenditures for April 2017.

It was moved by Commissioner Catallo and supported by Commissioner Deneau to approve the agenda and consent agenda as presented.

*Carried unanimously*

**ATRC REPORT:** President Bill Holland thanked the commission for returning the ATRC bulletin board to the lobby. He added there is another board in the laundry room. He also asked the commission to respond to two questions that were posed regarding if there were term limits for commissioners and if it is a conflict of interest for the resident commission representative to also be an officer of the commission. Commissioner Schultz said public comments would continue to be limited to three minutes per person.

**CITIZEN COMMENTS:** Residents Sue Korte and Erik Cuolahan thanked the commission for the larger grill that was recently installed.

**COMMUNICATIONS:** None

**COUNCIL LIAISON REPORT:** There were no questions for Councilman Ekong.

**HOUSING COMMISSION REPORT:** Director Necelis reported that for April there was no vacancy loss; there were two move-outs and two move-ins and 43 maintenance requests received and completed for the month. Also, 296 meals were served at Allen Terrace and 263 delivered off-site. Director Necelis listed the various activities that went on in the building as well as the meetings she attended. Resident Hugh Jordan reported on the Wii bowling tournament the Allen Terrace teams participated in April 21; Allen Terrace captured second place. Plans also are in the works for future competitions, possibly with other facilities.

It was motioned by Commissioner Deneau and supported by Commissioner Catallo to approve the applications as presented.

*Carried unanimously*

**OLD BUSINESS:** The proposed lease change continues to be tabled until the commission can get more information.

**NEW BUSINESS:**

**THIRD QUARTER BUDGET AMENDMENTS**

It was moved by Commissioner Catallo and supported by Commissioner Deneau to approve the third-quarter budget amendments as presented.

*Carried unanimously*

**CDBG REQUALIFICATION**

It was moved by Commissioner Deneau and supported by Commissioner Ronayne to approve the resolution in support of the Community Development Block Grant program and that the resolution be

forwarded to the elected officials who represent the City of Northville.

*Carried unanimously*

**INFORMATION:** Commissioners were informed of the pending changes to the Allen Terrace website and that there is a possibility of being included in the city's RFP for website support. Also, Director Necelis said RAM Construction accepted responsibility for the problem with the main entrance railing and stone caps along the wall. The stanchions that support the canopy have to be moved out at a different angle in order to correct the problem. She also mentioned that the PTAC units purchased through the Community Development Block Grant program (2015-16 allocation) will not require an electrician.

**COMMISSIONER COMMENTS:** Commissioner Ronayne thanked everyone for their condolences and thoughtfulness following the passing of his mother-in-law, Lydia Daniel, who had been an Allen Terrace resident since 2007.

**ADJOURNMENT:** It was moved by Commissioner Catallo and supported by Commissioner Deneau to adjourn.

*Carried unanimously*

Time of adjournment: 6:36 p.m.

Respectfully submitted,

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Barbara Ziemba, Administrative Assistant