

**Northville Housing Commission
Regular Meeting Minutes
Wednesday, June 15, 2017
6 p.m.**

Commissioner Schultz called the Housing Commission meeting to order at 6:01 p.m.

ROLL CALL: Present: Commissioners Schultz, Deneau, Catallo, Ronayne and Mittman; Director Necelis; and Administrative Assistant Ziemba.

Commissioner Schultz introduced Jerry Mittman as the new housing commissioner.

CONSENT AGENDA:

- A. Housing Commission meeting minutes of May 9, 2017.
- B. Housing Commission Capital outlay, operating and debt retirement funds; revenues/expenditures for May 2017

It was moved by Commissioner Schultz and supported by Commissioner Deneau to approve the agenda and consent agenda as presented.

Carried unanimously

ATRC REPORT: Bill Holland reported that the Memorial Day picnic was well attended; there were about 40 people present. He said they greatly appreciated the new, larger grill. There will be a Fourth of July picnic as well; he invited all of the commissioners to attend. Another picnic, this one sponsored by a local church, Compassionate for Christ. Also, an election for new Allen Terrace Resident Council executive board will be held Wednesday, June 21.

CITIZENS COMMENTS: Eric Cuolahan thanked the commission for the renovated parking lot and the repaired retaining wall along the porch, saying both projects improved the appearance of the building. Commissioner Catallo thanked Commissioner Schultz for his involvement in the wall repair work.

COMMUNICATIONS: Stiles

COUNCIL LIAISON: Councilman Ekong thanked residents for their invitation to attend the Memorial Day barbecue, which he greatly enjoyed. He asked if there were any questions for him; there were none.

HOUSING COMMISSION REPORT: Director Necelis reported there was a vacancy loss of \$92.58 for the month of May; there were two move-outs and four move-ins. There were \$1,067 in delinquent rent payments, which have been resolved. There were 41 requests for maintenance that were completed, also, Maintenance Manager Kevin Parks and Housekeeper Esther Martin prepared four apartments for new occupants very quickly, enabling the new tenants to move in in a timely fashion, Director Necelis said. There were 294 meals served on-site and 321 home-delivered meals.

It was motioned by Commissioner Catallo and supported by Commissioner Deneau to accept the applications as presented.

Carried unanimously

UNFINISHED BUSINESS: Delinquent rent:

It was moved by Commissioner Catallo and supported by Commissioner Deneau to remove from the table for discussion and a vote a proposal to levy a fee for delinquent rent.

Carried unanimously

It was moved by Commissioner Catallo and supported by Commissioner Mittman to reject at this time a proposal to levy a fee for delinquent rent.

Carried unanimously

NEW BUSINESS: Fourth-quarter budget amendments:

Commissioner Mittman asked about the amendments; Director Necelis said \$33,000 was reallocated to pay for parking lot/retaining wall improvements.

It was motioned by Commissioner Schultz and supported by Commissioner Catallo to approve the fourth-quarter budget amendments as presented.

Carried unanimously

Picnic table:

Commissioner Mittman observed that the price quoted in the motion \$670.85 was to purchase six tables, not one.

It was motioned by Commissioner Mittman and supported by Commissioner Deneau to approve the purchase of one BarcoBoard Steel Frame Table at a cost of \$737.00, plus shipping

Carried unanimously

INFORMATION: None

COMMISSIONERS COMMENTS: Commissioner Mittman said he also chairs the Senior Advisory Commission and encouraged residents to attend those meetings, held the second Thursday of the month at 1 p.m. He also said that in the past, some of those meetings were held at Allen Terrace. If there is enough interest, that practice could be resumed.

ADJOURNMENT: It was moved by Commissioner Schultz and supported by Commissioner Deneau to adjourn.

Carried unanimously

Time of adjournment: 6:35 p.m.

Respectfully submitted,

Barbara Ziemba, Administrative Assistant