

**NORTHVILLE YOUTH ASSISTANCE COMMISSION MEETING MINUTES**  
**November 18, 2014**

**Present** Deanna Barash, Sue Campbell, Nancy Darga, Sandra Larson, Chuck Murdock, Marilyn Price, Libby Smith

**Absent** John Buckland, Symantha Heath

**Meeting Called to Order**

The meeting was called to order at 8:04 by Chairperson Marilyn Price

The minutes from the October meeting were reviewed and approved as presented. Discussion was raised about the significant impact of the loss of the Conrad Charitable Foundation funds to the program. Sue will include it in an upcoming Program Report.

**Program Report**

Director Sue Campbell reviewed highlights of the monthly program report. She has been meeting with PTA groups throughout the district as well as elementary teacher groups to connect with elementary community.

**Financial Report**

Director Campbell presented the monthly financial report. NYA is right on budget for the year.

**Evaluation of Director**

Vice Chair Smith distributed a copy of the completed evaluation tool for discussion. Everyone in attendance was pleased with the document so it was agreed to that it would be used for this year's evaluation. Commission members need to complete their individual evaluation and return to Libby by Friday, December 5. She will compile ratings and comments and be ready to present it back to the Commission at the December 9 Commission meeting.

**Old Business**

Director Sue Campbell reminded Commission members that one of the goals in 2014 was enhance Public Relation efforts. Sue presented a summary of all the things that were done this year in support of that effort.

It was suggested by one Commissioner to use business cards as well.

**New Business**

Campbell informed the Commission that the Township budget has been approved which includes the NYA budget. The approved budget will allow our program to partner with Meads in a peer to peer program, with Hillside to possibly continue offering Challenge Day and with Northville High School on providing a speaker regarding peer relationships.

**Adjournment**

The meeting was adjourned at 8:52 am.

**The next Commission meeting is Tuesday, December 9, 2014 at 8 a.m. at the  
Northville Community Center.**