

**NORTHVILLE YOUTH ASSISTANCE
COMMISSION MEETING MINUTES
AUGUST 9, 2016**

PRESENT: Sue Campbell, Michele Fecht, Amy Knoth, Suzanne Lynn, Chuck Murdock, Marilyn Price, Libby Smith and Northville Township Finance Director Marina Neumaier
ABSENT: Deanna Barash, Symantha Heath, Lauren Romeo

CALL TO ORDER: Chairperson Libby Smith called the meeting to order at 8:03 a.m.

APPROVAL OF MINUTES: Minutes of the June 14, 2016 minutes were approved as read.

PROGRAM REPORT: Director Sue Campbell reported on the success of Main Street League's golf outing August 8 at Tanglewood Golf Club. Though final results on funds raised are not yet available, 88 golfers participated in the event. Items auctioned at the event included a Jim Harbaugh-signed U of M football (\$1,250), a Little Italy dinner prepared by former Little Italy owner John Gallagher (\$900) and a weekend on Mackinac Island (\$850). Funds raised from the event benefit both Northville Youth Assistance and South Lyon Youth Assistance. A grant has been submitted to the Northville Community Foundation to purchase gift cards for mentors and mentees for restaurants and/or movies. In July, Northville Youth Assistance received \$500 from Meadowbrook Congregational Church. The church has provided a donation to NYA from its benevolence fund since 2001.

Director Campbell reported that CAMP Hillside and Meads Mill will take place August 15-19. CAMP (Children Adjusting to Middle school Program) has been ongoing at both middle schools since 2011 to help students transition from elementary to middle school. Registrations are at capacity with 40 students at each school. The fee to participate is \$170 with five of the participants receiving scholarship subsidies. Surveys have been mailed to 48 parents of clients who completed diversion programs from 2013 to 2015. In July, the three social workers had 15 diversion clients on their caseloads and were also seeing three clients for counseling.

FINANCIAL REPORT: Director Campbell introduced Northville Township Finance Director Marina Neumaier, who provided the Commission with an overview of the budget process and a forecast for the years ahead. Director Neumaier gave Director Sue Campbell and the Commission a "standing ovation" for evaluating NYA's programs three years ago and determining how best to maintain those programs with a planned use of fund balance and implementation of a fee-for-service charge for programs such as CAMP Hillside and Meads Mill. Director Neumaier stated that revenues are anticipated to stay flat for the next three years. The 2017 NYA budget, unanimously approved by the Commission on June 14, reflects a \$5,340 overage in expenditures compared to projected revenues. The expenditure overage will come from fund balance, still leaving nearly \$100,000 in reserves.

LIAISON REPORTS:

- A. NORTHVILLE PUBLIC SCHOOLS: None
- B. CITY OF NORTHVILLE: Marilyn Price said city road projects are getting under way.
- C. NORTHVILLE TOWNSHIP: None

OLD BUSINESS: Commissioner Chuck Murdock distributed a revised performance evaluation form that focuses more on the program rather than just the director's performance. A subcommittee composed of Murdock, Commissioner Michele Fecht and Chairperson Libby Smith, revised the form for Commission review. Suggestions were made to include examples of leadership behavior and retool leadership assessment. The subcommittee will revise the evaluation for further review.

ADJOURNMENT: The meeting was adjourned at 9:07 a.m.