

# Northville Parks & Recreation Commission Wednesday, November 19, 2014 Northville Township Hall, 44405 Six Mile Road Time: 6:30 p.m.

1. Call to Order: Chairman Nix called the meeting to order at 6:30 p.m.

2. Roll Call: Present: Robert Nix Marjorie Banner

James Allen Mindy Herrmann Nancy Darga Adam Phelps

Staff: Jason Spiller, Josie Conder, Chip Snider

Guests: Steve McGuirk, Kevin Morris

3. Citizen Comments: None

**4. Adoption of Agenda and Consent Agenda:** Darga motioned, Banner supported to adopt the Agenda and Consent Agenda as presented. Motion carried unanimously.

### 5. Presentations:

- A) 2014 Audited Financial Statements: Kristin Hunt of Plante & Moran, PLLC reviewed the 2014 Financial Statements. Noted that Northville Parks & Recreation received an unqualified opinion. There were no findings, no recommendations nor audit adjustments needed.
- B) Kevin Morris Veteran's Memorial Park Walking Trail Rehab: Mr Morris shared photos of the improvements made to the Walking Trails at Veteran's Memorial Park

### 6. Department Report:

- A) Recreation Report: Director Spiller reviewed. Noted that there has been a change in staff: Kathy Koupal has retired from our Lacrosse program. Amanda Asher has moved into that position. Julie Foley has left the Aquatics and Special Events position. Katelyn Kimpel has moved into the Aquatic position. The Special Events coordinator position is still open. The department was again awarded a Risk Avoidance Program (RAP) grant for the MMRMA for dog park fobs. The integration with Novi Dog Park has been smooth and the Dog Park orientation has moved into more of an online presence. This has membership numbers increasing.
- B) 2014 Park Use Analysis (4/1/14 11/1/14): Reviewed with Director Spiller

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#### 7. Old Business:

## A) Projects update:

 Community Center Roof: Chairman Nix sent amendment to NPS to remove option to purchase from the current contract. Nix and Sullivan have a meeting scheduled with NPS for November 18<sup>th</sup>.

Nix: NPS has never provided insurance coverage for the Community Center building. NPR has been carrying insurance coverage for the building.

Phelps: stated that at the encouragement of the School Board, the attorney did revise the lease and added only a minimal 3 new changes.

Darga: NPR is not liable for preexisting building conditions. Proposed future amendment will cover building purchase.

2. Dog Park Well: Reviewed with Director Spiller

#### 8. New Business:

- A. \$10,000.00 (non-matching) Transportation Grant St. Providence Hospital Mission Fund: The grant will be used to lower transportation costs for seniors to medical appointments. Darga: is there any language in the SMART requirements that would allow exceptions to rule. Asked Suzie Johnson to look into who decides SMART policy.
- **B. NBSA 2015 Contract Status**: Signed agreement. Donating pitching machine that NPR can use and also rent out to users for the Waterford Room, which contains the 'batting cage net'.
  - C. NSA 2015 Contract Status: Agreement not yet signed.
- D. Request to rename the gym at the Northville Community Center to The Lisa Bowman Christensen Memorial Gym. Approval based on the condition that no previous policy prohibits it. Darga motioned to approve the name change. Allen supported. Motion passed unanimously.
- 9. Any other item that may be properly brought before the Commission:
- **10. Adjournment:** Allen motioned, Banner supported to adjourn the meeting. The motion passed unanimously. Meeting adjourned at 7:45 p.m.

Respectfully submitted, Josie Conder