

Regular and Annual Meeting Minutes
April 21, 2016
Northville Community Center

1. Call Meeting to Order

Meeting called to order by Chairperson Mittman at 1:00 p.m.

- 2. Roll Call:** Dick Brown, Lesa Buckland, Richard Henningsen, Mindy Herrmann (excused), Bob Lipmyer, Jim Mazurek, Jerry Mittman, Andrea Murdock, Marilyn Price
Staff Members: Suzie Johnson, Jason Spiller
Guests: None

3. Announcements and Citizens Comments - None

4. Adoption of the Agenda

- Moved by Henningsen and seconded by Mazurek to approve the agenda. Motion passed.

5. Approval of Minutes

- Moved by Henningsen and seconded by Lipmyer to approve the minutes of the regular meeting held on March 17, 2016. Motion passed.

6. Monthly Reports

A. Transportation Update

1. Yearly Summary Report (2015 CY)

- Fuel costs dropped 42% due to decrease in its cost. Revenue decreased by 26% due to reduction in medical run fees (offset by grant from Providence Park Hospital).
- Ridership increased by 8% while vehicle miles increased by 5%.
- Net cost per rider for the transportation program decreased by 8%.

2. Quarterly Medical Trips Report (2015 CY)

- Medical trips totaled 1,698, up 9% over last year.
- With the grant from Providence Hospital, fees for medical trips were reduced by \$2 per trip.

B. Participation Report (YTD)

- Pickleball decreased by 30.7% due to the courts being used for other activities.
- Special events and activities increased 105.3% over last year.
- Total for all activities increased by 55.5%.
- Over 400 tax returns were completed by AARP tax preparers.
- Senior Health Fair had 48 vendors, with a good turnout of participants.

C. Upcoming Events

- Need to establish policy concerning Northville residents having the ability to sign up for events before non-residents.
- A 3-day lead time for residents was discussed for possible implementation.

7. Old Business

A. Providence Park Mission Fund Update

- Due to miscommunication with Providence Hospital, the \$10,000 grant received in 2015 was not renewed for 2016. This grant will be pursued for the 2017 CY.

- Although we did not receive the grant for 2016, the \$2 discount for medical trips will be maintained for 2016 as it is fully covered by the existing grant.
- 8. New Business**
- A. Senior Olympic Update**
- There will not be any Senior Olympics this year due to low past enrollment.
- B. Throwback Thursday Sock Hop, September 29**
- Several cities are getting together to attempt to establish a partnership for a 1950's dancing event on September 29.
- C. Front Desk Clerk position**
- Interviews are being held to hire a part time clerk for the front desk.
 - The position would be for up to 5 days per week for up to 28 hours.
- 9. Reports**
- A. City Liaison Report – Marilyn Price**
- Council approved parking changes in front of the NCC to make it safer to exit out of the parking area between the NCC and the fire station and to access the west cement pad.
 - City budget is completed and will be voted on May 2 by the City Council.
- B. Township Liaison Report – Dick Henningsen**
- Reviewing property on 7 Mile Rd. for a possible subdivision or multi housing.
 - “Prison property” on Beck Road and 5 Mile is being reviewed for commercial use.
- C. School Board Liaison Report – Jim Mazurek**
- School population is projected to increase to 7600 to 7800 students by 2020, up from 7200 now.
 - Plans continue to be reviewed to determine the best use of Old Village School and the Main Street School.
- D. Chairperson and Commission Member Comments**
- Lipmyer discussed issues with old smoke and CO detectors.
- 10. Annual Meeting**
- A. Review of Bylaws**
- No changes were made to the NSAC Bylaws
- B. Review of Budget – Jason Spiller**
- Present year budget is within the projections with one quarter left.
 - The 2016-17 budget will not vary significantly from this year's budget.
 - Sponsorship of programs has helped significantly to remain within budget.
 - Donation Funds balance is approximately \$97,800
- C. Presentation and Adoption of Senior Adult Services Goals and Objectives**
- Johnson reviewed objectives for the 2016-17 Fiscal Year.
 - It was suggested that measureable objectives be added to Johnson's goals and objectives for future years.
- E. Elections of Officers**
- It was moved by Henningsen and seconded by Lipmyer to nominate Jerry Mittman as Chairperson, Lesa Buckland as Vice-Chairperson and Dick Brown as Secretary. Motion passed. Their terms will run from May 1, 2016 to April 30, 2017.
- 11. Date of Next Meeting –** The next meeting will be held on May 19, 2016.
- 12. Adjournment –** Meeting adjourned at 2:57 PM.

Submitted by Dick Brown